San Bernardino Community College District

2016

Annual Security Report

“Safety and Security are Shared Responsibilities”

Crafton Hills College
Economic Development and Corporate Training
San Bernardino Valley College

Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0 WELCOME</td>
<td>5</td>
</tr>
<tr>
<td>1.1 Preparation of the Annual Security Report</td>
<td>6</td>
</tr>
<tr>
<td>1.2 Clery Act Requirements</td>
<td>6</td>
</tr>
<tr>
<td>2.0 San Bernardino Community College District Police Department</td>
<td>7</td>
</tr>
<tr>
<td>2.1 Mission Statement</td>
<td>7</td>
</tr>
<tr>
<td>2.2 Enforcement Authority/Other Police Departments</td>
<td>7</td>
</tr>
<tr>
<td>2.3 Daily Crime Log</td>
<td>8</td>
</tr>
<tr>
<td>2.4 Reporting Crimes and Other Emergencies</td>
<td>8</td>
</tr>
<tr>
<td>3.0 Campus Security Authorities (CSA)</td>
<td>9</td>
</tr>
<tr>
<td>4.0 Crime Prevention and Security Awareness</td>
<td>9</td>
</tr>
<tr>
<td>4.1 Access to and Security of Campus Facilities</td>
<td>10</td>
</tr>
<tr>
<td>5.0 Timely Warning Notices</td>
<td>11</td>
</tr>
<tr>
<td>5.1 Distribution of Campus Safety Alerts</td>
<td>11</td>
</tr>
<tr>
<td>5.2 Timely Warning Guidelines and Procedures</td>
<td>12</td>
</tr>
<tr>
<td>Notification Tree</td>
<td>14</td>
</tr>
<tr>
<td>5.3 Emergency Response and Evacuation Procedures</td>
<td>15</td>
</tr>
<tr>
<td>5.4 Disaster Management</td>
<td>15</td>
</tr>
<tr>
<td>6.0 Emergency Notifications</td>
<td>15</td>
</tr>
<tr>
<td>6.1 Emergency Evacuation Procedures</td>
<td>16</td>
</tr>
<tr>
<td>6.2 Emergency Evacuation Drills</td>
<td>17</td>
</tr>
<tr>
<td>7.0 Weapons Policy</td>
<td>17</td>
</tr>
<tr>
<td>8.0 Smoking Policy</td>
<td>18</td>
</tr>
<tr>
<td>9.0 Alcohol and Drug Policy</td>
<td>18</td>
</tr>
<tr>
<td>10.0 Commonly Used and Abused Substances</td>
<td>19</td>
</tr>
<tr>
<td>11.0 Referrals and Resources</td>
<td>20</td>
</tr>
<tr>
<td>11.1 On Campus Resources</td>
<td>20</td>
</tr>
<tr>
<td>11.2 Off Campus Resources</td>
<td>20</td>
</tr>
<tr>
<td>11.3 Other Programs and Services</td>
<td>21</td>
</tr>
<tr>
<td>12.0 Sexual Assault, Domestic Violence, Dating Violence, and Stalking</td>
<td>22</td>
</tr>
<tr>
<td>12.1 Violence Against Women Act (VAWA)</td>
<td>22</td>
</tr>
<tr>
<td>12.2 Protocol for Survivors</td>
<td>22</td>
</tr>
<tr>
<td>12.3 Reporting an Incident</td>
<td>24</td>
</tr>
<tr>
<td>12.4 Written Notification of Rights and Options</td>
<td>24</td>
</tr>
<tr>
<td>12.5 On and Off Campus Resources</td>
<td>24</td>
</tr>
<tr>
<td>12.6 Restraining Orders</td>
<td>25</td>
</tr>
<tr>
<td>12.7 Accommodations</td>
<td>26</td>
</tr>
<tr>
<td>12.8 Victim Confidentiality</td>
<td>26</td>
</tr>
</tbody>
</table>
1.0 WELCOME

Welcome to the San Bernardino Community College District (SBCCD). We hope that your time on our campuses will be pleasant, rewarding and safe. The security of our students, faculty, staff and District property are our primary concerns. That is why the SBCCD has a full time police department. The SBCCD Police Department (PD) is committed to crime prevention and campus safety. We are also dedicated to providing a safe and secure environment for our District community.

Our colleges are located in Yucaipa (Crafton Hills College) and San Bernardino (San Bernardino Valley College and KVCR TV/FM/FNX, located on the SBVC campus). We have additional sites in San Bernardino (District Office/EDCT) and in Redlands (Technology & Educational Support Services, TESS).

While on or off our sites, we encourage you to be cognizant of your surroundings, always lock your car and to report any suspicious or criminal activity immediately to the SBCCD Police Department. In the case of an emergency, call 911. “See Something, Say Something.”

We invite you to read this report carefully and to become a partner in your own safety. It is through the cooperation of everyone in the District that we can ensure a safe and pleasant learning and working environment.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

<table>
<thead>
<tr>
<th>President</th>
<th>Vice President</th>
<th>Clerk</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Longville</td>
<td>Joseph Williams</td>
<td>Gloria Macías Harrison</td>
</tr>
<tr>
<td>Donna Ferracone</td>
<td>Dr. Anne L. Viricel</td>
<td>Nickolas W. Zoumbos</td>
</tr>
<tr>
<td>Dr. Donald L. Singer</td>
<td>Beverly Rapouw</td>
<td>Pablo Machado</td>
</tr>
<tr>
<td>Trustee</td>
<td>CHC Student Trustee</td>
<td>SBVC Student Trustee</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Jeanne Ann Clery
Annual Security Report

The U.S. Congress enacted the "Crime Awareness and Campus Security Act of 1990," and two years later renamed the legislation the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." The Act requires colleges and universities to disclose information about crime on and around their campuses. Pursuant to the Higher Education Opportunity Act and California Education Code §67380, we also inform members of the college community about institutional policies concerning campus security, including the Community College District Police law enforcement authority, crime reporting policies, alcohol and drug use, crime prevention, sexual assault and other matters of related importance.

Jeanne Clery

ASR 2016
1.1 Preparation of the Annual Security Report

The SBCCD PD is responsible for preparing this report in compliance with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by our department, information provided by other offices such as Student Life, Student Services, Campus Security Authorities, and information provided by local law enforcement agencies surrounding each campus. These offices annually provide updated policy information and crime data. Our department also reviews and implements all updates from the U.S. Department of Education regarding additions or changes to the Jeanne Clery Act.

This report provides statistics for the previous three years concerning reported crimes that occurred on campuses and adjacent to the campus or property owned, leased, or controlled by the San Bernardino Community College District that is frequented by students of the institution. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs. The SBCCD PD distributes a notice of the availability of this Annual Security Report (ASR) by October 1st of each year to every member of the campus community. Anyone, including prospective students and employees, may obtain a paper copy of this report by visiting the SBCCD PD at San Bernardino Valley College (SBVC) or at Crafton Hills College (CHC) and at various offices on the sites. This report is also available online and can be accessed at the SBCCD PD’s website http://sbccd.org/police. All interested persons may also view the ASR from the SBCCD’s homepage https://sbccd.org.

1.2 Clery Act Requirements

The Clery Act includes the following substantive requirements:

1. Compilations and Disclosure of Campus Crime Statistics: The Act requires that each institution disclose annual crime statistics and specific disciplinary actions for the three (3) previous calendar years, presenting them according to specific categories including “on-campus, on-campus residential halls, non-campus buildings or property, and public property adjacent to the school.”

2. Disclosure of Campus Safety Policies

Each institution must include:
- Campus policies for reporting criminal activity or other emergencies
- Policies for the maintenance and access to the campus
- The authority and responsibilities of the law enforcement/public safety agency including crime reporting
- Type and frequency of public safety and crime prevention programs
- Statement of alcohol and drug policies including education programs
- Statement of policy concerning campus programs to prevent sexual assaults and procedures to be followed when an assault occurs
- Statement advising the campus community where law enforcement agency information concerning registered sex offenders may be obtained
- Statement of policy regarding emergency notification, response and evacuation procedures
- Availability of the ASR
3. Timely/Emergency Warning Requirements: The college must report to the campus community crimes representing a threat to students and employees in a manner that is timely.

4. Disclosure of Crime Log Information: The SBCCD PD must maintain, and make available for inspection by the public during normal business hours, a crime log for the most recent sixty (60) day period. Crime logs more than sixty (60) days old must be available for public inspection upon two (2) days’ notice, and must be retained for seven (7) years.

5. ASR Deadline: By October 1st of each year, SBCCD is mandated to publish and distribute an Annual Security Report (ASR) for all current and prospective students and current and prospective employees to view.


2.0 San Bernardino Community College District Police Department

2.1 Mission Statement

The San Bernardino Community College District Police Department, in concert with the Board of Trustees, is committed to providing a safe and secure learning and working environment for all students and employees. This will be accomplished through a cooperative and coordinated effort involving all departments and the college employees, law enforcement agencies and the community.

2.2 Enforcement Authority/Other Police Agencies

SBCCD Police Officers are vested with full law enforcement powers of arrest and meet or exceed training requirements mandated by the California Commission on Peace Officers Standards and Training. They also receive training designed to meet the needs of the college community. As peace officers, their police authority extends throughout the state. The District Police is augmented by non-sworn personnel whose role is to observe and report. The SBCCD PD is dedicated to providing a safe, healthy campus environment for students, employees, and the public. SBCCD PD operates 24 hours a day, seven (7) days a week.

It is the policy of the SBCCD PD to comply with applicable federal, state and local laws. In keeping with this requirement, a memorandum of understanding (MOU) has been crafted with the San Bernardino Police Department and San Bernardino County Sheriff’s Department to meet the requirements of the Kristen Smart Campus Safety Act of 1998. This MOU clarifies the aforementioned agencies’ operational responsibilities for investigating Part 1 violent crimes occurring on campus. The SBCCD PD remains the primary law enforcement agency for all campuses and will investigate all other crimes occurring on or near the campus communities. The SBCCD PD has strong working relationships with the San Bernardino Police Department, Colton Police Department, Yucaipa Police Department, CAL-Fire, San Bernardino Fire Department, State Parole, County Probation, and Fish and Game.
2.3 Daily Crime Log

The SBCCD PD maintains a log of all alleged crimes and incidents reported to the SBCCD PD. The log is available for viewing during regular business hours, upon request, at the SBCCD PD’s SBVC and CHC stations, or at the District Office Main Lobby. The log is also available at http://sbccd.org/CrimeLog

According to federal law, an institution may withhold any of the required fields of entry, i.e. the nature, date, time, location and/or disposition, if any of the following conditions apply:

- The disclosure is prohibited by law
- The disclosure would jeopardize the confidentiality of the victim
- The disclosure would jeopardize an ongoing criminal investigation or the safety of an individual
- The disclosure would cause a suspect to flee or evade detection
- The disclosure would result in the destruction of evidence

2.4 Reporting Crimes and Other Emergencies

The SBCCD PD encourages all students and staff to immediately report all emergencies by calling 911. Non-emergencies can be reported to the SBCCD PD by dialing (909) 384-4491 (SBVC, District Office and EDCT) and (909) 389-3275 (CHC).

Always be ready to provide:
- Your name, telephone number & location
- Describe the incident clearly and as accurately as possible.

Remember:
- Do not hang-up.
- Allow the dispatcher to end the call.

Criminal actions and other non-emergencies occurring on campus should be reported immediately to SBCCD PD using the above numbers. The SBVC campus also has “blue-light” emergency phones in parking lots 3, 7 and 9 that may be utilized for reporting both criminal and emergency situations. In the event a student or staff member calls 911 from any SBCCD phone line, our department is immediately notified via email, that the call was placed and from where it was placed. We then immediately dispatch an officer to that location.

If a SBCCD community member does not feel comfortable with reporting an incident to police or wishes to remain anonymous, a confidential “We TIP” line is available at 1-800-78-CRIME or online at http://wetip.com/. Counselors and medical practitioners are also encouraged to inform persons being counseled or treated medically of procedures to report crimes on a voluntary, confidential basis, if and when the counselor or treatment professional deems appropriate.

It is imperative that all crimes/threats occurring on or around our campuses are reported to SBCCD PD by some means, so we can determine the necessary action to take. Expedient reporting is also important for the implementation of timely warnings and annual crime statistic mandates.
3.0 Campus Security Authorities (CSAs)

All campus criminal activity should be reported directly to the SBCCD PD. In some instances, however, members of the campus community may feel more comfortable reporting criminal activity to a campus security authority (CSA) other than the PD. A Campus Security Authority is defined as:

a. A campus police department or a campus security department of an institution
b. Any individual(s) who has responsibility for campus security but does not constitute a campus police department or a campus security department under (a), such as an individual who is responsible for monitoring entrance into institutional events or escorting students
c. Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses
d. Any official of the College who has a significant responsibility for student and campus activities (e.g. Vice President of Student Services; Director of Student Life; Athletic Director and team coaches; Coordinator and/or advisors to student organizations, programs, activities.)

The following are Campus Security Authorities for the SBCCD: the Presidents of each college; the Vice-Presidents of Instruction of each college; the Vice-Presidents of Administrative Services of each college; the Vice-Presidents of Student Services of each college; the Director of Student Life on each campus; the Athletic Director and all coaches on either college; the Dean overseeing the SBVC Administration of Justice program and the Law Enforcement Academies; the Child Development Center Directors of each college; the Student Health Coordinators of each college; and all club advisors.

For Clery purposes, a crime is considered “reported” when it is brought to the attention of a campus security authority by anyone. When a campus security authority receives crime information that he/she believes was provided in good faith (where there is little or no reason to doubt the validity of the information) the CSA has the duty to ensure that a report is provided directly to the SBCCD Police Department. The CSA is not responsible for determining authoritatively whether a crime took place; such determination is the function of law enforcement. When in doubt, REPORT.

The following individuals, when acting within the scope of the official responsibilities are not Campus Security Authorities, and as such, are exempt:

• Professional Counselors
• Persons uncertified, but acting under the supervision of an exempt counselor
• Pastoral Counselors (SBCCD does not employ pastoral counselors)

4.0 Crime Prevention and Security Awareness

The SBCCD PD’s primary responsibility is the safety and security of all members of the SBCCD community. The PD makes every effort to inform students and staff of criminal activity or of any other concern which may be an immediate threat to the safety and security of the SBCCD. A Crime Prevention workshop is offered to students and staff each spring and fall. It is the responsibility of every member of the campus community to act in ways that promote the safety of self and others, and the protection of SBCCD property.
The SBCCD PD participates in both student and staff related functions (Student Government Meetings, College Club events, District Safety Meetings, etc.). We also publish and distribute a weekly newsletter, “Just the Facts” that provides contemporaneous information on current crimes, crime trends and preventative information for safeguarding one’s person and property.

The following presentations are available to the SBCCD community at
http://www.sbccd.org/District_Police/Safety_Resources

Video Presentations
  • College Site-Specific Active Shooter Training
  • Lockdown Active Shooter Training
  • Sexual Assault and Campus Safety Awareness
  • Evacuation Chair Demonstration

Workshop Presentations
  • Dealing with Irate/Difficult People
  • Sexual Assault Awareness
  • Campus Safety Awareness
  • Active Shooter Training
  • New Student Campus Safety and Information Orientation
  • Orientation for on campus safety for students

To request a presentation, please email the PD at campuspolicetraining@sbccd.org
For further information on crime prevention, please visit http://sbccd.org/CrimePrevention

4.1 Access to and Security of Campus Facilities

The SBCCD has four (4) locations within the county of San Bernardino. SBVC/KVCR and the District Office/EDCT are located in separate parts of the city of San Bernardino while CHC is located in the city of Yucaipa and TESS is in Redlands. SBVC/KVCR, the District Office/EDCT and TESS are located in urban areas, easily accessible to the public by foot or vehicle. CHC is secluded on a hillside in a more rural area which can be accessed by foot, but is more practically accessed by vehicle. None of our campuses have student housing facilities.

Our facilities are patrolled 24 hours a day, seven (7) days a week, by SBCCD Police. State laws, applicable city/federal codes, and District Policies are enforced. Our sworn personnel are responsible for reporting and investigating crimes, issuing citations, responding to medical emergencies, traffic accidents /hazards and reports of fire, as well as to other incidents that may require police assistance.

During regular business hours our department deploys non-sworn campus security officers (CSOs) at all campuses. The CSOs’ responsibilities include parking enforcement, escorts, locking/unlocking classrooms and buildings, report-taking of minor occurrences, and crime/hazard reporting. Most campus educational facilities are open to the public during operational hours. Certain facilities, offices and other areas of campus are restricted to staff and faculty. The non-restricted areas of our campuses are opened in the morning by SBCCD PD personnel and are subsequently secured at night by the custodial department(s).
Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The Maintenance and Operations Departments (M&O) oversee our campuses’ facilities and landscaping issues. They regularly inspect the facilities for safety hazards and make necessary repairs. When personnel from SBCCD PD observe unsafe conditions or malfunctions, we take the appropriate action(s) to make the situation safe until M&O personnel arrive. Lighting improvements are constantly being evaluated and deficiencies are reported to M&O for corrective action.

The SBCCD community and visitors are encouraged to report safety concerns to the appropriate M&O office: SBVC (909) 384-8965, CHC (909) 389-3380, District Office/EDCT (909) 382-4000 or to SBCCD PD.

5.0 Timely Warning Notices

The purpose of this policy is to outline procedures that the SBCCD PD will use to notify campus community members in the event of certain crimes, threats or emergencies associated with a campus. The Clery Act requires us to alert the campus community to certain crimes/incidents in a manner that is timely and will aid in the prevention of similar crimes. The Act doesn’t define “timely” because the intent of a warning regarding a criminal incident(s) is to enable people to protect themselves. A warning should be issued as soon as the pertinent information is available.

To help prevent crimes or serious incidents, the SBCCD PD will issue a Campus Safety Alert, or Notice, in a timely manner to notify community members about certain crimes/incidents in and around our community that potentially constitute an ongoing or continuing threat. For the purpose of this policy, “timely manner” generally means as soon as the pertinent information has been brought to the attention of the SBCCD PD or has been brought to the attention of a “CSA” as defined in the Clery Act. All Title IV institutions (the Higher Education Act of 1965), without exception, are subject to the timely warning regulation. We are required to disclose our policy statement in the ASR.

Members of the community who know of a crime or other serious incident should report that incident as soon as possible to the SBCCD PD so the PD can make a determination regarding issuing an alert. Depending on the particular circumstances of the crime or other incident, specifically in those situations that could pose an immediate threat to members of the campus community, a timely warning will be issued. SBCCD PD will issue the alert after the circumstances have been discussed with the President or designee of the affected campus and the Chancellor. This policy complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

5.1 Distribution of Campus Safety Alerts

The PD distributes Campus Safety/Crime Alerts in various ways. Once the SBCCD PD determines that an alert will be issued, the PD emails the announcement to all students/staff and posts the alert on its website (www.sbccd.org). The PD also posts alerts on bulletin boards throughout common areas of our campuses. This policy is reviewed annually. The SBCCD PD is responsible for implementing this policy.
5.2 Timely Warnings – Guidelines and Procedures

A. In compliance with the Higher Education Act (20 U.S.C. 1092(f)), the SBCCD Police Department will adhere to the following procedures in relation to timely warnings in the event that any of these incidents occur:

a. Murder
b. Sex Offense; forcible or non-forcible
c. Robbery
d. Aggravated Assault
e. Burglary
f. Motor Vehicle Thefts
g. Manslaughter by Negligence
h. Arson
i. Hate Crime
j. VAWA Offense (Domestic Violence, Dating Violence, Stalking)
k. Arrests/Referral for Disciplinary Action (Drugs, Weapons, Alcohol)

B. A Crime Alert will be issued for the above incidents occurring within a close proximity of campus property. An incident is determined to be a threat if:
   1. The incident is one of the above a-k categories.
   2. The incident occurred in an area for which the SBCCD PD must report statistics or at a location where the SBCCD PD is the primary police responder.
   3. The suspect(s) are unknown.

If all of the above statements can be answered “yes” and the incident is serious or a continuing threat to students and employees, then a Crime Alert shall be issued. In addition, a crime alert may be issued for any crime or event when there is a compelling need to get information out to the students and staff.

Guidelines

A. Crime Alerts should contain as much of the following information as possible:
   1. Date, time, location (general or specific) and summarized event description
   2. Suspect description and/or vehicle description
   3. Any special instructions that may be needed

B. Crime Alerts will be issued in a timely manner after the specific event. If there is a delayed report of the incident by the victim, then the time and date the victim reported the incident may also be included.

C. Provided the above guidelines are met, nothing should be included in the Crime Alert that would hinder an ongoing police investigation.

D. The Crime Alert will not identify the victim by name or address. The general description of the location may be given.

E. In the event that a Crime Alert is determined to be the result of a false report, a second alert will be sent retracting the original Crime Alert. An explanation of the retraction may also be included.
F. After an Alert has been issued, any new or updated information in regards to that alert will be included in the “additional comments” section of the Daily Crime Log.

G. The Chief of Police or designee of the SBCCD PD is responsible for the issuance of Crime Alerts.

**Timely Warning - Procedures**

A. The Chief of the SBCCD Police Department or his designee is responsible for drafting and issuing Crime Alerts. If the Chief of Police or his designee is unavailable, then the following procedure should be used to issue a Crime Alert.

B. The Sergeant or designee on duty will complete a draft Crime Alert using previous alerts as templates.

C. Once drafted, the Sergeant will seek approval to issue the Crime Alert from the Chief of Police.

D. The procedure for issuing Crime Alerts is as follows:
   1. Print a copy of the Crime Alert for distribution on campus
   2. Distribute to all applicable campus community members via Regroup.
   3. Post to the SBCCD website.

E. The Chief of the SBCCD PD or his designee shall determine whether the issuance of a Crime Alert impacts all or only specific SBCCD sites.
Notification Tree

SBCCD
Timely Warning/Notification
Decision Tree

Incident

Evaluate – Is the incident a Clery Crime?

Notify Chancellor, President

Yes

Evaluate – Is there a threat of continuing danger?

No

Will information in warning harm investigation?

Yes

Notify Chancellor, President

Document reason for not performing emergency notification and reevaluate in appropriate time frame

No

Follow notification method as outlined in Crises Communication Plan and Emergency Operations Plan

Notify campus community

Reevaluate as additional information becomes available

No

Evaluate for emergency notification – is there an imminent or immediate threat?

Yes

Notify Chancellor, President

Follow notification method as outlined in Crises Communication Plan and Emergency Operations Plan

Notify campus community

Reevaluate as additional information becomes available

No

Document reason for not performing timely warning and reevaluate in appropriate time frame

No

Follow notification method as outlined in Crises Communication Plan and Emergency Operations Plan

Notify campus community

Reevaluate as additional information becomes available

Yes

No

No
5.3 Emergency Response and Evacuation Procedures

The SBCCD PD’s Emergency Operations Plan (EOP) establishes the overall direction and planning for emergency situations on each campus or those that may occur in the local or regional area affecting the campuses. To review the EOP Plan, visit http://sbccd.org/eop. The SBCCD PD has developed a comprehensive, all-hazards, Emergency Response Plan (ERP) that outlines steps the SBCCD PD will take to prevent and mitigate, prepare for, respond to, and recover from a full range of possible hazards the SBCCD may face.

To ensure that these plans remain current and actionable, the SBCCD will conduct an emergency management exercise at least twice a year. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The SBCCD will conduct after-action reviews of all emergency management exercises.

5.4 Disaster Management

In the event of an emergency or other major disaster, there will be a coordinated effort from the entire SBCCD community. A number of pre-planned actions will take place. The Emergency Operations Team (EOT), made up of key managers/supervisors, will meet in a pre-determined location.

Emergency Operations Center (EOC) members will serve in designated emergency management positions designed to conform to the California “Standardized Emergency Management System and the National Incident Management System” (SEMS/NIMS).

These members will provide leadership and policy guidance, gather intelligence on the emergency, and develop plans of action to best address the emergency. The entire team will act for the College or District, providing resources and support, timely situation analysis, and needs assessment.

The SBCCD administration will provide for the staff and/or students in an emergency. Through the coordination of the EOC, the members of the SBCCD community will provide a skilled pool of professionals to deal with the myriad technical, medical, logistical, and human relations problems certain to arise in a major disaster.

Additional information can be obtained by visiting http://sbccd.org/eop

6.0 Emergency Notifications

When the SBCCD PD receives and confirms information regarding an emergency (or dangerous) situation which poses an immediate threat to some or all of the members of the community, the SBCCD will and without delay, taking into account the safety of the community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The mobilization of the SBCCD management team and/or the activation of the emergency operations center (EOC) and Emergency Operations Plan (EOP) will commence. Below are some examples of possible significant emergencies or dangerous situations:
Outbreak of meningitis or other serious illness
Extreme weather conditions
Earthquake
Gas leak
Terrorist incident
Armed intruder
Bomb threat
Civil unrest or rioting
Explosion
Nearby chemical or hazardous spill
Active shooter

The SBCCD has a mass emergency communication system (Regroup) available to send messages to all faculty, staff and students. The Regroup system allows SBCCD administration or emergency response personnel the ability to send time-sensitive information about unforeseen events and emergencies using voice, email and text messaging. Additional notifications will be sent updating information on the emergency until its conclusion. The SBCCD PD will generally send the message however numerous other District management personnel have been trained to send notices. Other outside groups associated with the SBCCD will also receive the notifications.

The SBCCD management team consists of the Chancellor, Vice Chancellors, Presidents, Vice Presidents, Chief of Police, Public Information Officer, and other senior management personnel. The team is responsible for the management of the emergency and coordination response. To update personal information for notices, go to Web Advisor @ http://www.valleycollege.edu/ and click on the “Quick Login” tab. For any problems or need assistance with Web Advisor, call 1-877-241-1756.

6.1 Emergency Evacuation Procedures

Faculty and staff may be called upon to be leaders in any evacuation scenario. Members may be utilized in operational leadership roles and their technical expertise will be invaluable in roles where that expertise is needed. Each instructor is responsible for the direct supervision of their class and will, unless injured or incapacitated:

- Direct the evacuation of staff and/or students to designated evacuation sites.
- Assign a “buddy” to assist individuals with disabilities in evacuating by leading them to the closest safe evacuation site.
- Immediately shut down all equipment in use.
- Take personal items with you, if possible.
- Shut all doors when the room is vacated.
- Proceed as quickly as possible, in an orderly manner, to the nearest evacuation site, moving away from any structures.
- Accompany and assist handicapped personnel, staff, students, and visitors who appear to be in need of direction or assistance.
- Keep roadways free for emergency vehicles.
- Seek medical attention for injured staff and/or students.
• If an elevator is not available or is unsafe, direct wheelchair users to the top of the nearest staircase or designated area for rescue assistance. Thereafter, immediately notify a supervisor, Building Captain, or Emergency Personnel of the individual’s whereabouts.

6.2 Emergency Evacuation Drills

Evacuation drills are coordinated by the campus Administrators, SBCCD PD and the Emergency Preparedness Coordinator twice a year for all sites. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and evacuation sites, and what can be expected in the event of an emergency evacuation. Drills may be announced or unannounced and after the activity, assessments are conducted to evaluate the exercise. All evacuation drill results and assessments will be documented and retained.

7.0 Weapons Policy

Firearms or other weapons shall be prohibited on any college or District property or in any facility of the District except for activities conducted under the direction of District officials or as authorized by an official law enforcement agency (SBCCD Board Policy 3530).

SBCCD Board Policy 3530 is intended to provide a safe environment for all students, employees, visitors, and guests by enforcing all laws pertaining to firearms, weapons, or destructive devices on campus. The following are violations of the law and/or a violation of school policy:

• It is unlawful for any person (with exceptions) to bring or possess any firearm (loaded or unloaded) on any property owned, controlled, or operated by the District without the prior written permission of the College President or designee. [626.9(h) and (i) PC]

• It is unlawful for any person (with exceptions) to bring or possess a dirk, dagger, ice pick, folding knife with a blade longer than two and one half (2½) inches that locks into place, on any property owned, controlled or operated by the university without prior written permission of the College President or designee. [626.10(b) PC]

• It is unlawful for any person (with exceptions) to bring or possess a “less lethal weapon,” as defined in Penal Code Section 16780, or stun gun, as defined in Penal Code §17230, (includes Taser) on any property owned, controlled or operated by the District without prior written permission from the President or designee. [626.10(i)PC]

Less Lethal Weapon: any device that is designed to, or that has been converted to expel or propel less lethal ammunition by any action, mechanism, or process for the purpose of incapacitating, immobilizing, or stunning a human being through the infliction of any less than lethal impairment of physical condition, or senses, including physical pain or discomfort. It is not necessary that a weapon leave any lasting or permanent incapacitation, discomfort, pain, or other injury or disability in order to qualify as a less lethal weapon.

• It is unlawful for any person (with exceptions) to openly display or expose in a public place or a place open to the public any imitation firearm, including any BB device, toy gun, replica of a firearm, or other device that is so substantially similar in coloration and overall appearance to an existing firearm as to lead a reasonable person to perceive that the device is a firearm as defined in Penal Code §16700. [20170PC]
• It is unlawful for any person (with exceptions) to possess, for any reason, any destructive device as defined in Penal Code §16460 (explosive missile, pipe bomb, grenade, any derivative thereof including exothermic smoke bomb or dry ice bomb). [18710PC]

• It is unlawful for any person (with exceptions) to manufacture, import, keep for sale, offer or expose for sale, give, lend or possess any of the following:

Cane gun [24410PC] Belt buckle knife [20410PC]
Wallet gun [24710PC] Air Gauge knife [20310PC]
Not immediately recognizable firearm [24510PC] Writing pen knife [20910PC]
Billy club, blackjack, sand bag/club or sap [22210PC] Cane sword [20510PC]
Undetectable firearm [24610PC] Composite knuckles [21710PC]
Hand grenade or replica [19200PC] Metal knuckles [21810PC]
Undetectable knife [20810PC] Nunchaku [22010PC]
Ballistic knife [21110PC] Blowgun [20010PC]
Lipstick case knife [20610PC] Shobi-zue [20710PC]
Shurikins (AKA Chinese throwing stars) [22410PC]
Dirk or dagger concealed on your person [21310PC]

8.0 Smoking Policy

Smoking of any form of tobacco or non-tobacco products, including electronic cigarettes, is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased or rented by or from the District, unless a tobacco use area has been designated. SBCCD Board Policy 3570 allows for the establishment of procedures to comply with California Code of Regulations Government Code §7597. Smoking shall be permitted only in designated areas. Violators of this section may be punished by a minimum fine of $50.00. Enforcement shall be the responsibility of the SBCCD Police Department.

9.0 Alcohol & Drug Policy

The possession or consumption of alcoholic beverages and other illegal drugs prior to, or during, any District sponsored activity, on or off our campuses, by any person attending, regardless of age, is forbidden by State law. The federal government has mandated that as of October 1, 1990, there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States.

SBCCD Board Policy 3550 prohibits the possession, use or distribution of illicit drugs and alcohol on college property, during any College-sponsored field trips, activities or workshops, by students and employees. (Please refer to the policy for details including sanctions). This policy is reviewed every two years.

The illegal possession, use and sale of alcoholic beverages by anyone on SBCCD-controlled property is a misdemeanor, per California Business and Professions Code 25608, as well as a violation of the Student Code of Conduct. Employees and students also can be subject to discipline for drinking or being under the influence while working. The campuses are designated as “Drug Free” and the illegal possession, sale, use, manufacture or distribution of any controlled substance is a violation under federal law and a
violation of SBCCD policy. Campus-affiliated violators are subject to discipline, criminal prosecution, fine, and incarceration.

Pursuant to SBCCD Board Policy 3560, the Chancellor is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fund-raising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with these procedures.

The SBCCD makes every effort to provide drug-free campuses. Assistance is available for those who seek help for themselves or others who may be addicted to substances. Please contact Student Health Services at the specific site: 909-384-4495 (SBVC), 909-389-3272 (CHC), 800-662-4357 (District Office/EDCT/TESS/KVCR) for confidential services and information.

10.0 Commonly Used and Abused Substances

Drugs commonly used and abused include alcohol, marijuana, cocaine, amphetamines, methamphetamine (crystal meth), and prescription drugs such as Vicodin, Oxycodeone, Xanax and Anabolic Steroids. While some of these substances are legal, they all may result in serious health problems such as addiction and sometimes death. Illicit substance use can also result in financial and legal challenges.

The effects of alcohol are primarily determined by the amount of alcohol that has been consumed and can include:

- Euphoria
- Diminished motor skills
- Excitement
- Confusion
- Stupor
- Coma
- Death

Additional information can be found at https://www.niaaa.nih.gov/

Marijuana (pot, grass, weed, Bud) Effects of marijuana can include:

- Impaired short-term memory and concentration
- Distorted perception and judgment
- Diminished motor skills
- Accelerated heart rate and increased blood pressure
- Apathy

Additional information can be found at https://www.drugabuse.gov/publications/drugfacts/marijuana

Cocaine (coke, rock, toot, blow, snow) Effects of cocaine can include:

- Accelerated heart rate and increased blood pressure
- Dilated pupils
- Seizures and strokes
- Nasal damage requiring medical or surgical intervention
- Paranoia

Additional information can be found at http://www.emedicinehealth.com/cocaine_abuse/article_em.htm
Methamphetamines (crystal, glass, crank) Effects of methamphetamines can include:
- Loss of appetite
- Delusions, hallucinations, psychosis
- Psychological and physical dependence
- Paranoia
Additional information can be found at http://www.streetdrugs.org/category/methamphetamine/

**Steroids** Effects of steroid use can include:
- Excessive acne and feminine breast growth in men
- Increased blood pressure
- Testicular shrinking, decreased sperm count, and infertility
- Dramatic mood swings, depression, paranoia
Additional information can be found at www.usdoj.gov/ndic/pubs5/5448 and www.steroidabuse.org

**Opioids (Heroin, Vicodin, Norco and Oxycodone)** Effects of opioids use can include:
- Decreased pulse
- Drowsiness
- Constricted pupils
- Delirium

### 11.0 Referrals and Resources

#### 11.1 On Campus Resources

**SBVC Student Health Services** (909) 384-4495  **CHC Health & Wellness Center** (909) 389-3272

SBVC Student Health Services and the CHC Health & Wellness Center provide first-aid, health education, nursing advice, and mental health counseling and crisis intervention services. They also provide assistance with those dealing with drug and alcohol abuse. Immunizations, routine health exams, and screening for vision, hearing and blood pressure are also offered. Nurse Practitioners are available for consultation, medical examination, treatment, and referral. Health exams including Pap smear, STD screening, pregnancy tests, birth control, and general medical consultation are available. There is no charge for office visits, however, there is a nominal fee charged for medication, lab work and immunizations. Student Health Services at both campuses are funded by student health fees. Student Health 101 includes articles on substance abuse and is emailed to students at least twice a year. During health fairs at the campuses information regarding substance abuse awareness and assistance is made available. The Student Health offices also provide information of general use to students, such as the location of the gender-neutral restrooms available on each campus.

The District Office/EDCT/TESS sites do not have Health Services offices, however assistance is available from the Center of Substance Abuse, a 24-hour hotline for drug abuse, at (800) 662-4357 and from the Employee Assistant Program for assistance with a drug and or alcohol problems at 800-932-0034.

#### 11.2 Off Campus Resources

- **Center of Substance Abuse** (24-hour hotline for drug abuse) (800) 662-4357
  Provides treatment referrals for individuals in their respective area/county
- **Alcoholics Anonymous** (909) 825-4700
  Provides services related to alcoholics anonymous organizations including AA meetings, literature and referrals
- **Al-Anon** (909) 824-1516
  Provides support to the families and friends of alcoholics and drug addicts, offers AA meeting referrals
- **National Council on Alcoholism** (909) 629-4084
  Provides alcohol and drug outpatient treatment such as individual or group session counseling and random drug testing
- **American Lung Association** (800) LUNGUSA (586-4872)
  Provides assistance in preventing lung disease and promoting lung health
- **Inland Behavioral and Health Services, Inc.** (909) 881-6146
  Provides individual and family counseling and substance abuse programs
- **San Bernardino County Department of Public Health** (800) 782-4264
  Provides services that promote the health, safety, well-being, and quality of life of its residents according to the County Charter and general laws. [http://www.sbcounty.gov/dph](http://www.sbcounty.gov/dph)

### 11.3 Other Programs and Services

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child and Family Health Services</td>
<td>(800) 722-3777</td>
</tr>
<tr>
<td>Clinic Operations Services</td>
<td>(800) 722-4777</td>
</tr>
<tr>
<td>Communicable Disease Section</td>
<td>(800) 722-4794</td>
</tr>
<tr>
<td>Coordinated Asthma Referral and Education (CARE) Program</td>
<td>(800) 782-4264</td>
</tr>
<tr>
<td>Environmental Health Services</td>
<td>(800) 442-2283</td>
</tr>
<tr>
<td>Healthy Family/Kids</td>
<td>(888) 860-1298</td>
</tr>
<tr>
<td>HIV/AIDS Program</td>
<td>(800) 722-4794</td>
</tr>
<tr>
<td>Housing Authority</td>
<td>(909) 890-9533</td>
</tr>
<tr>
<td>Maternal, Child and Adolescent Health</td>
<td>(866) 241-0395</td>
</tr>
<tr>
<td>Nutrition Program</td>
<td>(909) 388-5650</td>
</tr>
<tr>
<td>Ryan White Program (HIV/AIDS)</td>
<td>(909) 387-6492</td>
</tr>
<tr>
<td>American Lung Association (Tobacco)</td>
<td>(800) 586-4872</td>
</tr>
<tr>
<td>CHP – Car Seat Safety</td>
<td>(909) 383-4247</td>
</tr>
<tr>
<td>Women, Infants, and Children (WIC)</td>
<td>(800) 472-2321</td>
</tr>
<tr>
<td>San Bernardino Sexual Assault Services</td>
<td>(909) 885-8884</td>
</tr>
<tr>
<td>The National Domestic Violence Hotline</td>
<td>(800) 799-SAFE (7233)</td>
</tr>
</tbody>
</table>
12.0 Sexual Assault, Domestic Violence, Dating Violence, and Stalking

Any San Bernardino Community College District student or employee who is suspected of sexual misconduct is subject to both criminal prosecution and disciplinary action under campus policies. Campus disciplinary action can be initiated even if criminal charges are not pursued.

Any San Bernardino Community College District employee accused of sexual misconduct is subject to the applicable provisions and disciplinary action in accordance with SBCCD Policies and Procedures. Sanctions for sexual misconduct include, but are not limited to, warning(s), censure, demotion, suspension, or termination of employment.

12.1 Violence Against Women Act (VAWA)

The SBCCD is committed to providing a safe learning and working environment. In compliance with applicable federal laws, policies and procedures have been adopted to raise awareness, prevent, and respond to incidents of sexual assault, domestic violence, dating violence, and stalking involving members of the campus community. These guidelines apply to all students, faculty, staff, contractors and visitors.

Sexual Assault: any sexual act directed against another person, forcibly and/or against that person’s will, or not forcibly or against the person’s will where the victim is incapable of giving consent, incest or statutory rape.

Domestic Violence: an assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence: violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Stalking: engaging in a course of conduct directed at a specific person that would cause a reasonable person to be in fear for his or her safety or the safety of others or to suffer substantial emotional distress.

12.2 Protocol for Survivors

When an incident of sexual assault, domestic violence, dating violence, or stalking occurs, it is important to preserve evidence and document the criminal activity so that a successful criminal prosecution remains an option.

Evidence of violence, such as bruising or other visible injuries, following an incident of domestic or dating violence, should be documented by taking a photograph(s). Evidence of stalking, including any
communication, such as written notes, voice mail(s), electronic communications, or in-person contact, should be saved, documented and not altered in any way.

The survivor of a sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam. An exam is important both to address any health issues that may arise and to protect evidence collection. Any clothing removed should be placed in a paper, not plastic, bag.

Anyone can be a survivor of an assault. You are not responsible for the criminal actions of others. If you are a survivor of sexual assault, rape, or domestic violence, go to a safe place as soon as possible, and seek medical treatment if necessary. There will be evidence on your body that will deteriorate in just 3 days. You are strongly encouraged to report the incident in a timely manner in order to be safe, be healthy, begin the healing process through counseling, and bring the perpetrator to justice.

Approximately 70% of survivors of sexual assault, rape and domestic violence know their attacker. On a college campus, approximately 95% of sexual assaults are not reported. If a survivor desires prosecution, they may file a police report.

Filing a report with the SBCCD PD will:

- Ensure that the survivor receives information on how to obtain a medical exam for collection of evidence for legal purposes.
- Ensure that the survivor receives information on where they may go to seek free confidential counseling on campus or through local or county services.
- Ensure that the survivor is contacted by an advocate from San Bernardino Sexual Assault Services (SBSAS) to guide the survivor through the process and available options and offer continued support.

When a survivor of sexual assault, rape or domestic violence makes a report to the SBCCD PD, San Bernardino Police Department, Colton Police Department, or Yucaipa Police Department will also be contacted to pursue the investigation. The department contacted will depend on the location of the incident.

If you are a survivor of a sexual assault you have options. The following are recommendations to help support you during the aftermath of the crime:

- DO NOT blame yourself. Sexual assault is not the survivor’s fault.
- Go to a safe place, or have someone you trust come to you. If you are injured, seek medical attention immediately.
- DO NOT shower, bathe, douche, or change clothes. You will have evidence on your body that can only be collected if left intact. This evidence can only be collected within the first 72 hours.
- DO NOT blame yourself if you feel you were drugged unknowingly. Any evidence in your system can only be collected within 8-96 hours. DO NOT blame yourself if you knowingly used drugs and were assaulted or raped. This does not absolve the perpetrator of responsibility. DO NOT blame yourself if you were not able to say “NO” during the incident because you were physically or mentally incapacitated.
12.3 Reporting an Incident

Any student, employee or visitor, on any SBCCD property, who has been the victim of a sexual assault, domestic violence, dating violence, or stalking, should immediately call the SBCCD PD at (909) 384-4491. In the case of an emergency or ongoing threat, please get to a safe location and call 911 or the local law enforcement agency.

Students may also report to:  
SBVC Title IX Coordinator, (909) 384-8992  
SBVC Office of Student Life, (909) 384-8692  
SBVC Student Health Services, (909) 384-4495  
CHC Title IX Coordinator, (909) 389-3355  
CHC Department of Student Life, (909) 389-3457  
CHC Health & Wellness Center, (909) 389-3272  
SBCCD Human Resources Office, (909) 382-4040

Employees may also report to:  
SBCCD Human Resources Office, (909) 382-4040

These offices will assist any victim of sexual assault, domestic violence, dating violence, and stalking in notifying law enforcement, including local police.

12.4 Written Notification of Rights and Options

Any student or employee who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their options and rights as provided for under this policy. To view this packet, go to http://sbccd.org/police/VictimPacket

12.5 On and Off Campus Resources

Victims of sexual assault, domestic violence, dating violence, or stalking need not make a formal report to local law enforcement or the SBCCD Police Department to access available resources listed below. On campus and off campus resources available to these victims include medical treatment, counseling and advocacy. Please phone, or click on the link, for additional information.

• **San Bernardino Valley College Title IX Coordinator**- (909) 384-8992  
  Reporting and victim assistance provided.

• **San Bernardino Valley College Student Health Services**-(909) 384-4495  
  Confidential reporting is available, along with counseling. Services are free or low cost.  
  [www.valleycollege.edu/student-services](http://www.valleycollege.edu/student-services)

• **Crafton Hills College Health & Wellness Center**- (909) 389-3272  
  Confidential reporting is available, along with counseling. Services are free or low cost.  
  [www.craftonhills.edu/student-healthservices](http://www.craftonhills.edu/student-healthservices)

• **Crafton Hills College Title IX Coordinator**-(909) 389-3355  
  Reporting and victim assistance provided.
• **SBCCD Human Resources** - (909) 382-4040
  HR will help employees file claims and report incidents. Reporting and Victim assistance.

• **SBCCD Police Department** - (909) 384-4491
  Location specific:
  SBVC - CC100
  CHC - Central Complex 1
  SBCCD/EDCT - District Office Lobby [www.sbccd.org/districtpolice](http://www.sbccd.org/districtpolice)

Also available on the SBCCD Police website:
- **Annual Security Reports** - include SBCCD policy information, safety prevention, how to report a crime, and criminal statistics
- **Safety & Victim Resources** - Printable brochures include information and awareness on active shooter survival, dating/domestic/sexual violence, stalking, and disabled person’s safety

If you or someone you know has been assaulted or needs counseling:
- [San Bernardino Sexual Assault Services](http://www.sanbernardino.org/services), 24 Hour Crisis (800) 656-4673
- [Center Against Sexual Assault](http://www.casa.org), San Jacinto (951) 652-8300
- [Riverside Area Rape Crisis Center](http://www.rarcsc.org), 24 Hour Crisis (951) 686-RAPE

If you or someone you know needs a safe place to stay:
- San Bernardino - [Option House](http://optionhouse.org), 24 Hour Crisis Line (909) 381-3471
- Big Bear - [DOVES](http://www.loveisresponse.org), 24 Hour Crisis Line (800) 851-7601
- Morongo - [Morongo Basin Unity Home](http://www.morongobasin.org), 24 Hour Crisis Line (760)366-9663
- Claremont - [House of Ruth](http://www.houseofruth.org), 24 Hour Crisis Line (909) 988-5559
- Victorville - [Family Assistance Program](http://www.familyassistanceprogram.org), 24 Hour Crisis Line (760) 949-4357

National Resources – click to follow link:
- [National Sexual Violence Resource Center](http://www.nsvrc.org)
- [Rape, Abuse and Incest National Network](http://www.rainn.org)
- [Office for Victims of Crime](http://www.ojp.usdoj.gov/ov)
- [Crime Survivors](http://www.crimesurvivors.org)

**12.6 Restraining Orders**

Restraining orders can be filed online. The link provides a tutorial on filling out court forms and what the variety of available court orders. There is no charge for filing a Domestic Violence Restraining Order. Click on the link for additional information:
- San Bernardino County, [Domestic Violence & Restraining Orders](http://www.sbcounty.ca.gov)

The Superior Court of California, County of San Bernardino is located at

247 West Third Street, San Bernardino, CA 92415 (909)384-1888
12.7 Accommodations

The SBCCD is committed to providing a safe learning or working environment. When a victim reports an incident of sexual assault, domestic violence, dating violence, or stalking, the report need not have been made to the SBCCD Police Department in order to receive available accommodations. Campus Title IX Coordinators, Campus Student Services Offices, the Human Resources Office, and/or SBCCD Police Department will help accommodate reasonable changes to a victim’s academic, transportation, and/or employment situation.

If a victim reports to law enforcement, the law enforcement office may assist them in obtaining a restraining order from San Bernardino County Superior Court. The SBCCD Police Department is committed to ensuring that any such order is fully upheld on all institutionally owned and controlled property. Victims should bring a copy of the restraining to the SBCCD Police Department. SBCCD Police Department is also committed to protecting victims from any further harm, and Human Resources or the Vice-President of Student Services (or their designee) may issue an institutional no-contact order for all SBCCD properties.

12.8 Victim Confidentiality

The SBCCD Police Department recognizes the often-sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. We are committed to protecting the privacy of any individual who makes a report. Different officials and personnel are, however, able to offer varying levels of privacy protection to victims. Reports made to law enforcement may be made public, unless the victim requests confidentiality based on California Penal Code §293(a) and Government Code §6254(f). Victims may request their right to confidentiality for the below-listed crimes:

<table>
<thead>
<tr>
<th>PC 236.1 Human Trafficking</th>
<th>PC 273a Child Endangerment</th>
</tr>
</thead>
<tbody>
<tr>
<td>PC 243(e)(1) Spousal Battery</td>
<td>PC 273d Child Abuse</td>
</tr>
<tr>
<td>PC 261 Rape</td>
<td>PC 273.5 Domestic Violence</td>
</tr>
<tr>
<td>PC 261.5 Unlawful Sexual Intercourse with a minor</td>
<td>PC 285 Incest</td>
</tr>
<tr>
<td>PC 262 Spousal Rape</td>
<td>PC 286 Sodomy</td>
</tr>
<tr>
<td>PC 264.1 Rape in Concert with Another</td>
<td>PC 288 Lewd Acts on Child</td>
</tr>
<tr>
<td>PC 265 Abduction to Force Marriage</td>
<td>PC 288a Oral Copulation</td>
</tr>
<tr>
<td>PC 266 Forcing into Prostitution</td>
<td>PC 289 Anal or Genital Penetration by a Foreign Object</td>
</tr>
<tr>
<td>PC 267 Abduction for Prostitution</td>
<td>PC 422.6 Hate Crimes</td>
</tr>
<tr>
<td>PC 269 Aggravated Sexual Assault of a Child</td>
<td>PC 646.9 Stalking</td>
</tr>
<tr>
<td></td>
<td>PC 647.6 Annoy or Molest a Child</td>
</tr>
</tbody>
</table>

Reports made to either campus Title IX Coordinator will be kept confidential and identifying information about the victim shall not be made public. Information about reports will only be shared with institutional personnel as needed to investigate and effectively respond to the report. Every effort will be made to limit the scope of information shared to keep it to a minimum of detail, and only when absolutely necessary. Reports made to medical professionals or licensed mental health counselors will not be shared with any third parties, except in cases of imminent danger to the victim or a third party.
13.0 Conduct Proceedings

The SBCCD Police Department, in conjunction with SBCCD Board policies, strictly prohibits all acts of sexual assault, domestic violence, dating violence, and stalking. In addition to facing criminal investigation and prosecution, students, employees and other affiliates may also face disciplinary action by the SBCCD for any violations of sexual assault, domestic violence(s), dating violence, and stalking laws. Individuals found responsible for having committed such a violation may face permanent expulsion, suspension, probation, termination of employment, or mandatory counseling, and the issuance of ‘no contact’ orders.

Incidents involving accused students will be handled by:

SBVC Title IX Coordinator, (909) 384-8297
SBVC Vice President of Student Services or designee, (909) 384-8282
CHC Title IX Coordinator, (909) 389-3354
CHC Vice President of Student Services or designee, (909) 389-3368
SBCCD Human Resources Office, (909) 382-4040

Incidents involving accused employees/affiliates will be handled by:

SBCCD Human Resources Office, (909) 382-4040

All conduct proceedings, whether the conduct is reported to have occurred on or off campus, shall receive a prompt, fair and impartial investigation and resolution. All investigations and proceedings shall be conducted by officials who have received appropriate training regarding the nature of the types of cases they are handling, how to conduct an unbiased and thorough investigation, and how to conduct a proceeding that protects the safety of victims and promotes accountability.

Investigations shall be conducted within 60 days or less from the time reported, unless there are mitigating circumstances, in which case the accuser and accused shall be notified, and provided with an explanation and the amount of additional time required. Determinations shall be made within 60 days from time reported unless there are mitigating circumstances, in which case the accuser and accused shall be notified, and provided with an explanation and the amount of additional time required.

Determinations shall be made by the Vice President of Student Services, or their designee, within 60 days of when the report was made using the preponderance of the evidence standard (which means that it is more likely than not that the alleged misconduct occurred).

In all proceedings, including any related meetings or hearings, both the accused and accuser are entitled to the same opportunities to have others present. This includes the right to be accompanied by an advisor of their choice. Both the accused and accuser shall simultaneously be informed in writing of the outcome of the proceeding, of the procedures and the timeframe for appealing the results of the outcome, of any change to the results that occurs prior to the time that the results become final, and when such results become final. Disclosure of the outcome shall be made to both parties unconditionally, and each shall be free to share or not share the details with any third parties.
Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct or infractions while attending college classes or college-sponsored activities.

Disciplinary actions for students may include:

- **REPRIMAND**: A verbal or written reprimand regarding the misconduct.

- **PROBATION**: Student conduct probation may include, but is not limited to, ineligibility to participate in extra-curricular activities and certain other student privileges.

- **SUSPENSION**: Exclusion from the colleges and college-sponsored activities for a specified time.

- **EXPULSION**: Exclusion by the SBCCD Board of Trustees from the college and all college-sponsored activities.

**SHORT-TERM SUSPENSION** by a college instructor: Any college instructor, for good cause, may remove a student from the classroom for the day of the removal and the next regular class meeting. Before ordering the suspension of any student from class, the instructor shall first give or make reasonable efforts to give the student an oral or written notice of the reasons for the proposed suspension. The college president or designee shall immediately, within 48 hours, hold a conference regarding the removal from class. The college president or designee shall determine if suspension from the class, or college, for a longer period of time is appropriate.

(1) The college president or designee may suspend a student for good cause as follows:

(a) From one or more classes for a period of up to ten days of instruction.
(b) From one or more classes for the remainder of the school term.
(c) From all classes and activities of the college for one or more terms.

Before imposing discipline as authorized by this policy, the college president or designee shall first give, or make reasonable efforts to give, the student an oral or written notice for the proposed disciplinary action. Disciplinary procedures may proceed or continue notwithstanding the failure or refusal of a student to respond, attend or otherwise participate after having been properly notified of the proceeding by oral or written communication.

(2) The SBCCD Board of Trustees may expel a student when other means of correction fail to bring about proper conduct, or it seems probable that the continued presence of the student causes a danger to the physical safety of the student or to others. Board Policy 5500: [http://sbccd.org/StandardsOfConductBP](http://sbccd.org/StandardsOfConductBP)

Discipline of SBCCD employees may include, but is not limited to, oral warning, written warning, written reprimand, suspension without pay, and may lead to termination.

- **Step 1 – Informal Conference.** Prior to any formal discipline action, the member’s immediate supervisor shall notify the bargaining unit member of the deficiencies in his or her job performance that has been observed.
Step 2 – Verbal Warning. If the deficiencies identified in Step 1 have not been improved, the unit member may receive a verbal warning. Documentation of the verbal warning shall be acknowledged by the member and supervisor with copies to both.

Step 3 – Written Warning. If deficiencies identified in Step 2 have not improved, the unit member may receive a written warning. The supervisor shall prepare and send a written warning letter to the bargaining unit member. Documentation of the written warning shall be placed in the unit member’s personnel file.

Step 4 – Letter of Reprimand. If deficiencies identified in Step 3 have not improved, the bargaining unit member’s immediate supervisor may prepare a written letter of reprimand and send the letter to the bargaining unit member and the CSEA Chapter President/designee. The letter of reprimand shall outline those specific areas or incidents of the bargaining unit member’s deficient performance and a written improvement plan where appropriate for deficiencies of job performances.

Step 5 – Suspension (5-day). If deficiencies identified in Step 4 have not improved, the immediate supervisor may make a recommendation to the Vice Chancellor of Human Resources that the unit member’s deficient performance may warrant a suspension without pay for a period not to exceed five (5) days, as deemed appropriate. Copies of the recommendation shall be sent to the bargaining unit member and the CSEA Chapter President and placed in the unit member’s personnel file.

Step 6 – Further Action. If deficiencies identified in Step 5 have not improved after the above procedures have been followed, the Vice Chancellor of Human Resources may recommend further disciplinary action be taken against the bargaining unit member. Additional discipline may include: demotion, suspension, reduction in hours, transfer or reassignment without the unit member’s voluntary consent, written reprimand, or termination.

Burden of Proof. When disciplinary action is to be imposed on the bargaining unit member, the burden of proof shall rest with the SBCCD.

Paid Administrative Leave. The Vice Chancellor of Human Resources may, upon written notice, place a bargaining unit member on paid administrative leave when investigating allegations of misconduct, wrongdoing, illegal acts, or for the safety or for the protection of the public, district, or individual.

The term “cause” for disciplinary actions that occur outside the progressive discipline steps in the forgoing portions includes, but is not limited to:

- Insubordination including the refusal to perform assigned duties or the refusal to obey a lawful directive from a supervisor
- Carelessness or negligence in the care and/or use of District property
- Discourteous offensive, or abusive conduct or language toward other employees, students, or the public
- Dishonesty
- Drinking alcoholic beverages on the job, or reporting to work while intoxicated
- Illegal use of narcotics on the job or reporting to work under the influence.
Discipline and dismissal of academic employees: Employees who have a contract or are regular employees may be dismissed or penalized for one or more of the grounds set forth in Education Code § 87732. If the employee is to be penalized, the Board shall determine the nature of the penalties. If the Board decides to dismiss or penalize a contract or regular employee, it shall assure that each administrative regulation has been followed.

For additional information about employee conduct proceedings, please consult the SBCCD Human Resources Office. Board Policy 7365 governs classified employee discipline, and Board Policy 7360 governs faculty discipline: http://sbccd.org/boardpolicies

14.0 Educational Programs

The SBCCD PD is committed to increasing the awareness of and preventing violence. All incoming students and new employees are provided with informational awareness and strategies intended to prevent rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking. The SBCCD PD provides information on consent, options for bystander intervention, information about risk reduction, and our policies and procedures for responding to these incidents. Ongoing prevention and awareness campaigns are also offered throughout the year, and may vary by campus. These programs include:

**Poster Campaigns:**

Silent Witness Initiative  
Bystander Intervention  
Sexual Assault Awareness Month (SAAM)  
National Campus Safety Awareness Month (NCSAM)

**Live Campaigns:**

Speak Out & Stand Up: Raising Awareness About Sexual Assault  
Culture of Silence: Stalking Education and Awareness  
Nonviolent Sexuality Training (Based on availability and funding)  
Survivor of Violence (Based on availability and funding)  
Dating Abuse

**Video Campaigns (Web):**

Sexual Assault Awareness, with SBCCD PD and San Bernardino Sexual Assault Services Advocate  
Violence Against Women Act Presentation (Live training in addition)
Awareness Campaigns (Other):

Denim Day
Project Clothesline
Sexual Assault Awareness Athletics Campaign
Art Exhibit
Self–defense Training
Poetry Reading

15.0 Sexual Assault Policy

The SBCCD recognizes that sexual assault is a serious issue and will not tolerate actions of sexual assault/harassment on campus. The SBCCD is committed to providing an institutional environment where all persons may pursue their studies, careers, duties, and activities in an atmosphere free of threat of unwelcome and unwanted sexual actions. Sexual offenses are condemned, sexual offenders will not be tolerated, and victim/survivors will be supported.

Sexual assault includes: the attempt or act of rape (sexual intercourse without consent, by a stranger, an acquaintance or an intimate partner); forced sodomy (anal sex); forced oral copulation; or the forced penetration by a foreign object either animate, such as a finger, or inanimate. Non-penetration sexual assault includes the act of touching an unwilling person’s intimate parts such as genitalia, anus, groin, breast, or buttocks, or the clothing covering these parts, or forcing an unwilling person to touch another’s intimate parts.

The above acts constitute sexual assault when they are committed against a person’s will as evidenced by refusal of consent or through the use of force, threat, manipulation, or intimidation, or against a person who, by virtue of mental incapacity or physical helplessness, is unable to give or withhold consent. This includes, but is not limited to, incapacity or helplessness caused by alcohol or other drugs. Intoxication of the assailant shall not diminish the assailant’s responsibility for the sexual assault.

The SBCCD PD will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action. As soon as possible, the victim survivor of a sexual assault should report the incident to the District Police, or any Campus Security Authority. Employees of the District will assist the student in notifying authorities if the student requests assistance.

SBCCD Standards of Student Conduct Policy 5500 states disciplinary action may be imposed on recognized individual students, student organizations and/or any SBCCD faculty or staff responsible for a sexual assault. SBCCD procedures depend on the outcome of the disciplinary hearing and may range from suspension to expulsion. The institution will, upon written request, disclose to the alleged victim survivor of a crime of violence, or a non-forcible sex offense, the results of any discipline proceeding by such institution against a student or staff member who is the alleged perpetrator of such a crime or offense. Violators are subject to SBCCD disciplinary actions, criminal prosecution, fine and imprisonment. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome. Student sexual assault victims also
have the option of changing their academic schedule after an alleged sexual assault, if such changes are reasonably available.

If you have been sexually assaulted, you have the right to report the assault to the police department. As an encouragement to report, the SBCCD Police Department is committed to the following ten guarantees:

WE WILL meet with you privately and you may be accompanied by a personal advocate.
WE WILL provide a female officer to conduct the initial interview, if requested, and if one is available.
WE WILL fully investigate your case, regardless of the gender, race, ethnicity, sexual orientation, age, national origin, religion or disability of the parties involved.
WE WILL not pre-judge you or your actions. Assault victims are not responsible for the criminal actions of others.
WE WILL treat you and your case with courtesy, sensitivity, and understanding.
WE WILL assist you in arranging for your medical needs and/or hospital treatment.
WE WILL provide you with advocate and counseling referral information.
WE WILL not release your name to the public or to the press upon request.
WE WILL discuss and explain the criminal justice process. You will be kept informed as to the progress of the investigation.
WE WILL be available to answer your questions as the investigation and prosecution unfolds.
WE WILL assist you in the student conduct process and notify you of the outcome.
WE WILL assist you and work with the college, if a classroom change is needed.

SBCCD has established a 24-Hour Sexual Assault Advocate Program. For almost four decades, San Bernardino County Sexual Assault Services advocacy team has offered SBVC, CHC and SBCCD/EDCT students and staff guidance and support through the legal, medical and psychologically challenging maze that a survivor must navigate after reporting an assault. They also work with the high schools and middle schools in the area. SBCSAS has entered into an official Memorandum of Understanding with the SBCCD working with faculty and staff and the SBCCD Police Department to assist victims of sexual abuse, sexual violence or domestic violence. Victims may contact the SBCCD Police Department on either campus or contact the SBCSAS directly for assistance. The precipitating event may have just occurred or may be a past assault. SBCCD Board Policy AP 3540 governs the sexual assault policy: [http://www.sbccd.org/boardpolicies](http://www.sbccd.org/boardpolicies)
15.1 Sexual Assault Prevention Programs

There are courses in understanding violent offenders in the Administration of Justice Program at SBVC. These courses are studies of the violent crimes of felony assault, robbery, rape, the various types of homicide, and the characteristics of both the offender and the victim. Students should check the Schedule of Classes each semester to determine when these classes are offered. SBCCD Police Department also offers the following sexual assault presentations each spring and fall semester and upon request.

Video Presentations
- Sexual Assault and Campus Safety Awareness

Workshop Presentations
- Violence Against Women Act: topics include sexual assault, domestic violence, dating violence and stalking.
- Speak Out and Stand Up: Raising Awareness About Sexual Assault

Literature on sexual assault education and risk reduction is available at the SBCCD Police Department and at http://sbccd.org/SexualAssault

SBVC and CHC will change a victim's academic situation after an alleged sex offense and offer options for those changes, if those changes are requested by the victim and are reasonably available. Victims of sexual assault may report the crime to any SBCCD faculty, staff, or administrator, but the SBCCD Police Department should be notified as soon as possible. Victims, survivors and witnesses to crimes should follow the basic policy for reporting crimes.

15.2 Title IX Notice of Non-Discrimination

The San Bernardino Community College District does not discriminate on the basis of sex, gender or sexual orientation in its education programs or activities. Title IX of the Education Amendments of 1972, and certain other federal and state laws, prohibit discrimination on the basis of sex in all education programs and activities operated by the District (both on and off campus). Title IX protects all people
regardless of their gender or gender identity from sexual discrimination, which includes sexual harassment and violence:

- **Sexual Discrimination**: an adverse act of sexual discrimination (including sexual harassment and sexual violence) that is perpetrated against an individual on a basis prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., and its implementing regulations, 34 C.F.R. Part 106 (Title IX); California Education Code §66250 et seq. and/or California Government Code §11135.

- **Sexual Harassment**: unwelcome conduct of a sexual nature that includes, but is not limited to, sexual violence, sexual advances, requests for sexual favors, indecent exposure and other verbal, nonverbal or physical unwelcome conduct of a sexual nature, where such conduct is sufficiently severe, persistent or pervasive that its effect, whether or not intended, could be considered by a reasonable person in the shoes of the individual, and is in fact considered by the individual, as limiting the individual's ability to participate in or benefit from the services, activities or opportunities offered by the District. Sexual harassment also includes gender-based harassment, which may include acts of verbal, non-verbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

- **Sexual Violence**: physical sexual acts (such as unwelcome sexual touching, sexual assault, sexual battery and rape) perpetrated against an individual without consent or against an individual who is incapable of giving consent due to that individual's use of drugs or alcohol, or disability.

### 15.3 Who to Contact with Complaints, Questions or Concerns

Title IX requires the SBCCD to designate a Title IX Coordinator to monitor and oversee overall Title IX compliance. Campus Title IX Coordinators are available to explain and discuss your right to file a criminal complaint (sexual assault and violence); the SBCCD complaint process, including the investigation process; how confidentiality is handled; available resources, both on and off campus; and other related matters.

*If you are in the midst of an emergency, please call the police immediately by dialing 9-1-1.*

**Campus Title IX Coordinators**

- **CHC**: Vice President, Student Services, (909) 389-3355
- **SBVC**: Vice President, Student Services, (909) 384-8992
- **SBCCD/EDCT**: Director, Human Resources, (909) 382-4040

**U.S. Department of Education, Office for Civil Rights**

- To contact the OCR, call (800) 421-3481 or visit their website: [ocr@ed.gov](http://www2.ed.gov/about/offices/list/ocr/complaintintro.html)
- To file a complaint online with the OCR, visit:
  [http://www2.ed.gov/about/offices/list/ocr/complaintintro.html](http://www2.ed.gov/about/offices/list/ocr/complaintintro.html).
Title IX requires that the SBCCD adopt and publish complaint procedures that provide for prompt and equitable resolution of sex discrimination complaints, including sexual harassment and violence. Below are links to the SBCCD Board Policies on discrimination and diversity.

Administrative Procedure http://sbccd.org/ap/3430
Formal Complaint Form http://sbccd.org/hr/3430Formal
Informal Complaint Form http://sbccd.org/hr/3430Informal

Diversity Board Policy http://sbccd.org/DiversityBP
Non Discrimination Board Policy http://sbccd.org/nondiscriminationBP

Except in the case of a privilege recognized under California law (e.g. Evidence Code §§1014, psychotherapist-patient; 1035.8, sexual assault counselor-victim; and 1037.5, domestic violence counselor-victim), any member of the SBCCD community who knows of or has reason to know of sexual discrimination allegations shall promptly inform the campus Title IX Coordinator.

Regardless of whether an alleged victim of sexual discrimination ultimately files a complaint, if the SBCCD or campus knows or has reason to know about possible sexual discrimination, harassment or violence, it must review the matter to determine if an investigation is warranted. The SBCCD or campus must then take appropriate steps to eliminate any sexual discrimination/harassment, prevent its recurrence and remedy its effects.

15.4 Registered Sex Offender Information

More than 50 years ago California began requiring dangerous sex offenders to register with their local law enforcement agency, allowing local law enforcement the ability to keep track of convicted sex offenders in their community (Note: Registration may be a lifetime requirement.)

The California Legislature increased the public’s access to sex offender information with the passage of Megan’s Law in 1996. Megan’s Law was named after 7-year-old New Jersey resident Megan Kanka who was raped and murdered by a known child molester who had moved across the street from Megan’s family without their knowledge. In the wake of Megan’s murder, California increased the public’s access to sex offender information with the enactment of (then) §290.4 of the California Penal Code.

The Federal Campus Sex Crimes Prevention Act 20 U.S.C. §1092(f) (1) (I) requires sex offenders who are required to register under state law to also provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides, as of October 2002. Institutions of higher learning were thereafter also required to provide a statement in their Jeanne Clery Annual Security Report detailing where members of their campus community can obtain information concerning registered sex offenders.

California’s registered sex offender laws comply with federal law requirements. As of 2002, sex offenders who reside on campus are required to register with campus law enforcement. This law also expanded the registration requirements for all campus-affiliated sex offenders to register with the campus police department. [290.01(a) (1) PC]

The following persons shall register their sex offender status with the SBCCD Police Department:

ASR 2016
• Enrolled students
• Full/part time employees with the District (with/out compensation)
• Persons who carry on a vocation at any SBCCD property for more than 14 days, or for an aggregated period exceeding 30 (total) days in a calendar year.

Penal Code Section 290.01(d) (1) (A), as amended, provides that the campus police department is authorized to, in certain instances, release registered sex offender information (all categories) to members of the campus community.

As of 2005, the California Department of Justice must make available to the public, via the Internet, specific information about certain sex offenders.

15.5 Sex Offender Informational Data (Public access)

The California Department of Justice’s website provides certain registered sex offender locator information: www.ag.ca.gov [290.46(a) (2) (A) PC]

Note: The Department of Justice does not make available sex offender registration information specific to any College or District.

15.6 Sex Offender Information (Campus community access)

Campus-affiliated registered sex offender information is available for inspection by members of the campus community at the SBCCD PD offices during normal business hours. Please call (909) 384-4491 for more information.

The SBCCD PD may also release sex offender information relating to campus-affiliated sex offenders to members of the campus community who:

• are member(s) of the campus community
• are not themselves registered sex offenders
• understand that the release of registered sex offender information is for the purpose of allowing members of the campus community to protect themselves and their children from sex offenders
• understand that it is illegal to use the sex offender registration information to harass, discriminate, or commit a crime against any person who has been identified as a sex offender
• are willing to sign a “Registered Sex Offender View Form” [290.01(d) (4) (A) PC]

The following registered sex offender information is available for public viewing:

• name and known aliases
• age, DOB, gender, race
• physical description (including scars, marks, tattoos)
• photograph (if available)
• crimes that were the basis for the registration requirement
• date of registration or re-registration
15.7 Campus Law Enforcement Disclosure

The SBCCD may proactively release any portion of the following information to the campus community concerning the presence of a high-risk sex offender who is in the campus community. The SBCCD PD may reactively release any portion of the following information when necessary to ensure the public safety based upon information available to the entity concerning a registered sex offender. [290.45(a) PC]

The SBCCD Police may release sex offender information to persons and campus entities for the purpose of disclosing the information to additional persons if the SBCCD PD can determine that the scope of any further disclosure meets the conditions set forth in Penal Code §290.45(c)(1).

- name and known aliases
- DOB, gender and race
- physical description, including scars, marks and tattoos
- photograph (if available)
- crimes that were the basis for the registration requirement
- residence address (must be verified by law enforcement prior to release)
- type of victim targeted by the offender
- relevant parole or probation conditions
- dates of crimes resulting in classification
- date of release from confinement
- offender’s employment, vocation or student status with college

15.8 SBCCD Sex Offender Registration Requirements

Every person who is required to register in California as a sex offender and who:

- is enrolled as a SBCCD student (including Extension classes) or
- is a full/part time employee at SBCCD whether compensated or not, including volunteers, or
- carries on a vocation at SBCCD for more than 14 days, or for an aggregated period exceeding 30 (total) days in a calendar year, shall register with the campus police department.

A campus-affiliated sex offender shall notify the SBCCD Police Department within five working days of ceasing to be enrolled or employed, ceasing to carry on a vocation at San Bernardino Community College District or if the offender has a change of address. [290.01(a) (1) PC]

Registration of sex offenders shall be conducted at the SBCCD Police Department. Persons required to register shall do so in person Monday - Friday (excluding holidays) during normal business hours.

15.9 Hate Violence

The SBCCD community places a great emphasis on the value of diversity, assessing one’s culture and the celebration of difference. However, the reality is that anyone at any time can be the target of a hate crime or a bias-motivated incident. Unlike other crimes that target individuals, hate crimes and bias-motivated incidents negatively impact the entire SBCCD community. While the college campuses are not immune to such opportunistic acts, the low number of reported occurrences provides an antidotal glimpse that we have made great strides toward the creation of a campus environment that is more tolerant of individuals, groups, cultures, values and ideas.
15.10 Reporting Hate Violence

Reporting hate violence is a crucial component in the development of a more tolerant society and a hate free campus environment. If you have been the target of a hate crime or hate or bias-motivated incident, you are encouraged to report the occurrence to the SBCCD Police Department or to any designated CSA.

15.11 Workplace Violence

The SBCCD is committed to creating and maintaining an environment that is free from workplace violence. The SBCCD has zero tolerance for violent acts, or threats of violence, against any member of the campus community or District property. The SBCCD has zero tolerance for and prohibits violence or threats of violence occurring off the District premises by an employee or person acting in the capacity of a representative or agent of the District, if such violence or threat of violence affects the legitimate interests of the District. (SBCCD Board Policy 3510.)

15.12 Identity Theft

**DO** store personal records, credit cards, new and cancelled checks, in a secure and safe place, where they cannot be accessed by others.

**DO** place your mail only in U.S. Postal Service mailboxes.

**DO** shred any documents containing personal or financial information before discarding, such as credit card bills or banking statements.

**DO** carefully protect PIN numbers and passwords; never share them.

**DON’T** sign initiatives or other petitions unless you are fully knowledgeable about them and the signature gatherer. Your name and address may become easily accessible and could even be illegally sold for profit.

**DON’T** give out personal information (name, address, social security number) to anyone you don't know or for any purpose you don't fully understand.

**DON’T** leave personal outgoing mail unguarded at your home mailbox. It can easily be stolen and your identity compromised.

**DON’T** trust phone solicitations, or give out personal or financial information over the phone.

**DON'T** open unsolicited emails, or emails from unknown sources; and if you do so mistakenly, never reply, forward, or open attachments.

16.0 Parking Rules and Regulations

The SBCCD PD works diligently to protect community members while on SBCCD property. Parking permits are required on all SBCCD properties from Monday at 7am through Friday at 4:30pm. We enforce parking regulations to ensure fair and adequate accommodations for our visitors, students, faculty and staff. The California Vehicle code is enforced on all SBCCD property. Students are subject to citation.
for all applicable moving violations. Parking specific regulations for the SBCCD are set out under Board Policy 6570: [http://sbccd.org/ParkingAP](http://sbccd.org/ParkingAP)

### 16.1 Violation and Payment Information

Uncontested citations may be paid through the following options, either online or by mail to the below address. To pay online, please see site specific web addresses below.

<table>
<thead>
<tr>
<th>San Bernardino Valley College</th>
<th>Crafton Hills College</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="https://www.paymcyte.com/sbvc">https://www.paymcyte.com/sbvc</a></td>
<td><a href="https://www.paymcyte.com/chc">https://www.paymcyte.com/chc</a></td>
</tr>
<tr>
<td>For questions, please call (888) 919-5529</td>
<td>For questions, please call (888) 300-9915</td>
</tr>
</tbody>
</table>

### 16.2 Request to Appeal (Level 1)

Submittal of a citation appeal/administrative review does not mean that the parking citation will be dismissed. Citation appeals must be submitted within 21 calendar days from the date of the citation or within 14 calendar days from the date of the “Notice of Delinquent Parking Citation” that is mailed to the registered owner. Late submittals will not be accepted and the fine must be paid with any applicable late fees. The Level 1 appeal can be made online.

Please complete one form for each parking citation. Citation appeal/administrative review forms can be completed online or call the Toll Free number (888) 919-5529. Please allow 2 to 4 weeks for the citation appeal/administrative review process to complete.

You will receive the results via US mail at the address you provide on the form. If you do not receive a Citation Review Results letter after six (6) weeks, please call the location where you received your citation. The SBCCD is not responsible for U.S. mail deemed undeliverable due to an incorrect or incomplete address.

If the citation has been upheld, the citation penalty amount is due within 21 calendar days from the date of the “Results” letter. If you are not satisfied with the review results, you may request an administrative hearing (Level 2). This request must be made within 21 calendar days from the mailing date of the citation review internal results letter. The penalty amount shall be deposited within this time frame or a hearing will not be scheduled.

### 16.3 Administrative Hearing (Level 2)

All administrative hearings are conducted and reviewed by a qualified hearing examiner. All qualified hearing examiners are independent mediators and none are employees of the SBCCD.

To contest the citation review results, request an administrative hearing within 21 calendar days from the
date of the appeal/administrative review letter. Administrative hearing requests may be made in person, in writing or by telephone. It is not required but you may meet with the hearing officer at a scheduled conference. If you choose to only submit a written declaration, the hearing officer will still conduct a review of your appeal based on the information you provide.

The following requirements must be met before a request is officially recognized. As the requester, you must fulfill the following within 21 calendar days of the mailing date of the appeal/administrative review (Level 1) results letter.

- Request an administrative hearing.
- Complete and return the appropriate administrative hearing forms.
- Deposit the amount of the parking penalty online or in person.

SBCCD Police or their designee will notify you verbally or via U.S. mail of the date and time of the scheduled administrative hearing. The SBCCD is not responsible for U.S. mail deemed undeliverable due to an incorrect or incomplete address.

Administrative hearings will be scheduled within 90 calendar days from the date of the request.

SBCCD Police will notify you via U.S. mail of the results of the administrative hearing. If you are dissatisfied with the results of the administrative hearing, you may appeal to the Superior Court within 30 calendar days of the notice date of the notification letter. If you have not received the notification letter of the administrative hearing in a timely manner after the date of the hearing or review, please contact SBCCD Police.

16.4 Superior Court (Level 3)

The final level of appeal is handled by the Superior Court of San Bernardino. You have thirty (30) calendar days from the date your 2nd level appeal was mailed to file for a “citation review” in the Superior Court. There is a $25.00 filing fee the court retains for the review process; regardless of the outcome. The decision of the court is binding. You may obtain the necessary paper work, and pay the filing fee for review, at the below address:

Fontana Superior Court
San Bernardino County
17780 Arrow Blvd.
Fontana, CA 92335
(909) 350-9322

17.0 Crime Definitions

Per the Clery Act, the SBCCD PD must classify crimes based on the Federal Bureau of Investigation’s (FBI’s) Uniform Crime Reporting Handbook (UCR). Definitions of sex offenses are from the FBI’s National Incident-Based Reporting System (NIBRS) edition of the UCR. Hate crimes are classified
according to the FBI’s *Uniform Crime Reporting Hate Crime Data Collection Guidelines* and *Training Guide for Hate Crime Data Collection*. Although the law states that institutions must use the UCR for defining and classifying crimes, it doesn’t require *Clery Act* crime reporting to meet all UCR standards.

UCR crime definitions appear in italics. The text provided classifies criminal incidents taken directly from FBI materials; some has been condensed or paraphrased. Some definitions are from the Violence Against Women Act Amendments. Some crime examples are taken or adapted from FBI materials, and others were created for this document based on questions educational communities have asked of law enforcement over the years.

- **Murder**: The willful (non-negligent) killing of one human being by another.
- **Manslaughter by Negligence**: The killing of another person through gross negligence.
- **Forcible /Non Forcible Sex Offenses**: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent. Non-Forcible sex offenses include incest or statutory rape.
- **Sodomy**: Sodomy is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration, however slight, is sufficient to complete the crime of sodomy.
- **Incest**: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Robbery**: The taking, or attempting to take, anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Hate Crime**: A crime, usually violent, motivated by prejudice or intolerance made by the perpetrator toward a member of any race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, and/or disability.
- **Aggravated Assault (ADW)**: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.
- **Burglary**: The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- **Motor Vehicle Theft**: Any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.
- **Arson**: Any willful or malicious burning, or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Domestic Violence**: Assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.
- **Dating Violence**: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship
shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

- **Stalking**: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to be in fear for his or her safety or the safety of others; or suffer substantial emotional distress.

- **Unfounded Crimes**: According to UCR guidelines, a reported offense can be cleared as “unfounded” if the investigation shows that no offense occurred or was attempted. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with prosecution, or the failure to make an arrest does not “unfound” a legitimate offense, nor do the findings of a coroner, court, jury, or prosecutor. According to UCR guidelines, the statistics on “unfounded cases” should include crime reports that are either false or baseless.

**Hate Crime Categories**

*Hate Crime Key: (D) Disability (E) Ethnicity (Ra) Race (Re) Religion (S) Sexual Orientation (G) Gender (N) National Origin (GI) Gender Identity*

- **Race**: A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity that distinguish them as a distinct division of humankind.

- **Gender**: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.

- **Gender Identity**: A preformed negative opinion or attitude toward a group of person’s based on their actual or perceived gender-related characteristics.

- **Religion**: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

- **Sexual Orientation**: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

- **Disability**: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

- **Ethnicity/National origin**: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions.

**18.0 Crime Statistics Data**

The following crime statistical data has been reported using the Uniform Crime Reporting procedures as set forth by the Federal Bureau of Investigation and the California Department of Justice. Crime statistics disclosed are those that occurred on property owned and controlled by the SBCCD and public property contiguous/adjacent to the SBCCD campuses or sites. SBCCD police staff reviews the UCR annually for updates in reporting.
## 18.1 CHC CRIME STATISTICS FOR 2013, 2014, AND 2015

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sexual Assault</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sodomy</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sexual Assault With an object</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fondling</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Stalking</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>4</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Hate Crimes*</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arrest</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>6</td>
<td>0</td>
<td>0</td>
<td>6</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Disciplinary Actions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>8</td>
<td>0</td>
<td>0</td>
<td>8</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.
**18.2 EDCT CRIME STATISTICS FOR 2013, 2014, AND 2015**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Sexual Assault</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sodomy</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sexual Assault With an object</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fondling</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Stalking</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Hate Crimes*</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Arrest</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Disciplinary Actions</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.
### 18.3 SBVC CRIME STATISTICS FOR 2013, 2014, AND 2015

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Sexual Assault</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sodomy</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sexual Assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>With an object</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fondling</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Dating Violence</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Stalking</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>6</td>
<td>0</td>
<td>6</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>6</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>6</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>29</td>
<td>19</td>
<td>48</td>
<td>22</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>26</td>
<td>11</td>
<td>4</td>
<td>0</td>
<td>15</td>
</tr>
<tr>
<td>Arson</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Hate Crimes*</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Arrest</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>14</td>
<td>8</td>
<td>22</td>
<td>10</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>10</td>
<td>16</td>
<td>2</td>
<td>0</td>
<td>18</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td><strong>Disciplinary Actions</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illegal Weapons Possession</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>8</td>
<td>0</td>
<td>0</td>
<td>8</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity*